



INDUSTRY INFORMATION

2023 BCBHEC Producer Christmas Social:

Mark your calendars on December 6th at 7:00pm for the Christmas Social at the Clarion Hotel & Conference Centre. Looking forward to having you there to enjoy drinks and appetizers with industry and fellow producers!

2024 BC Poultry Conference:

The BC Poultry Conference will be held on March 8, 2024. Conference registration will open on November 20, 2023. A Save the Date is attached.

AgSafe’s Mental Wellness Debrief Sessions:

Information on event details for AgSafe’s post-season mental wellness debrief sessions is attached.

Producer License Applications:

Keep an eye on your inboxes for a producer license application email that will be distributed this month.

Knowledge and Technology Program:

Please see attached for a program guide outlining information on increasing the competitiveness, resiliency, and innovation of the BC agriculture and food sector through facilitated knowledge and technology transfer.

PRICING

Pricing Orders				
Period	Live Chicken	Hatching Eggs	Saleable Chicks	Day-Old Broiler Chicks
A-181	2.259 \$/kg	711.07 ¢/doz	74.07 ¢/chick	96.07 ¢/chick
A-182	2.293 \$/kg	709.27 ¢/doz	73.88 ¢/chick	95.88 ¢/chick
A-183	2.267 \$/kg	692.78 ¢/doz	72.16 ¢/chick	94.16 ¢/chick
A-184	2.220 \$/kg	707.32 ¢/doz	73.68 ¢/chick	95.68 ¢/chick
A-185	2.222 \$/kg	724.06 ¢/doz	75.42 ¢/chick	97.42 ¢/chick

PRODUCTION

Year-To-Date Hatchability:

81.61%

Average Lay Cycle End:

60.0 Weeks

Lay Cycle Length:

Please continue to keep flock fertility up with the extended lay cycle length.

Production Cycles		
Period	Start Date	End Date
A-181	Feb 12, 2023	Apr 8, 2023
A-182	Apr 9, 2023	Jun 3, 2023
A-183	Jun 4, 2023	Jul 29, 2023
A-184	Jul 30, 2023	Sep 23, 2023
A-185	Sep 24, 2023	Nov 18, 2023

Placement Date / Number Changes:

Production staff want to note that increasing placeable hens or changing placement dates remains challenging at this time; most placement changes, because of quota transactions, must be done at least six months out (currently into May 2024).

ON-FARM

2023 Audit Stats

Total Premises to Audit: 53
Premises Completed: 38/53

Hatching Egg Tip

[Here](#) is an informational poster on the top 10 male feeding practices.



Biosecurity Status: RED

Industry is to function under the **red** status of biosecurity. The **red** biosecurity status is attached.

HPAI Update:

Information on producers in zones can be found [here](#). Information on current PCZs within Canada can be found [here](#). All zone-specific information has been emailed to you directly. Please ensure you review all information as it directly relates to movement of your products off-site.

Salmonella Enteritidis Webinar:

Veterinarian Charles Hofacre, President of the Southern Poultry Research Group will be speaking on proactive ways to keep Salmonella Enteritidis out of barns. This webinar will be hosted by the Commission on **November 8th at 2:00pm**. Register before November 7th at 4:00pm with Kaitlyn (kaitlyn@bcbhec.com). A Save the Date is attached.

On-Farm Appointments:

On-Farm appointments will continue outside of 3-kilometer Primary Control Zones. This is subject to change as the HPAI outbreak evolves. Spiking male testing continues using Biosecurity Red Alert adapted protocols. Please contact Kaitlyn if you have further questions.

Animals in Anterooms:

On-Farm staff have noted a number of premises permitting animals inside their Restricted Access Zones (RAZ). A reminder that the BC Biosecurity Manual prohibits all animals from the RAZ. More information can be found [here](#).

Breaker Quality Egg Program:

The BQEP continues to be operational. Should producers not feel comfortable with the BQEP on-site, you may decide to destroy the eggs and not have the truck attend. Please notify the office if this is your decision and what your destruction plan is.

OTHER

Happy Hallowe'en:

The Commission staff hopes that everyone had a fun and safe Hallowe'en!



Left to right: Barry (Joshua), Barry (Amy), Barry (Barry), Barry (Stephanie).



BC POULTRY
CONFERENCE

SAVE THE DATE

CONFERENCE REGISTRATION TO OPEN:

NOVEMBER 20, 2023



2024

MARCH 8, 2024

COAST LANGLEY CITY HOTEL & CONFERENCE CENTRE

BC BROILER HATCHING EGG PRODUCERS' ASSOCIATION
BC CHICKEN GROWERS' ASSOCIATION
BC TURKEY ASSOCIATION



AgSafe's Post-Season Mental Wellness Debrief Sessions

I hope this message finds you well. We're reaching out to let you know about our Mental Wellness Debrief sessions, a new opportunity for British Columbia's agricultural community to access support for mental well-being at no cost.

With drought, wildfires and supply chain disruptions, 2023 has been another challenging year for British Columbia's agricultural industry. These virtual debriefing events will provide a space for producers to connect with others facing similar challenges and acknowledge the hard work, unpredictability and unexpected hurdles faced during the past production season.

What's in it for your members?

- A safe and confidential space to connect with peers.
- Reflection on the season's challenges and achievements in a discussion led by a clinical counsellor.
- A way to confidentially discuss, share and connect with others undergoing similar challenges.
- Strengthening of mental and emotional well-being, and fostering a sense of community.

We believe your association members would greatly benefit from these sessions, and we invite you to share this opportunity with them.

EVENT DETAILS

Dates:

- November 28 - 6:00 pm – 8:00 pm
- December 5 - 11:00 am – 1:00 pm

Format: Virtual

Registration: <https://www.eventbrite.com/cc/mental-wellness-debrief-sessions-for-bc-aq-2737219>

Cost: Free!

Thank you for your ongoing support and for advocating for the well-being of our shared community. Let's collaborate to ensure our agricultural producers receive the support they need after a demanding year.

Mental Wellness Debrief sessions are part of the AgLife initiative, cultivating mental wellness in agriculture. We greatly appreciate the support of funding from the Government of Canada and the Province of British Columbia through the Agriculture Workforce Development Initiative. The initiative is delivered by the Investment Agriculture Foundation of BC.

Warm regards,

p.p. Lennea Durant

Wendy Bennett
AgSafe Executive Director

Wendy Bennett, MBA CRSP | Executive Director
Phone: [604.881.6078](tel:604.881.6078) | Toll Free: [1.877.533.1789](tel:1.877.533.1789)
Direct: [604.568.9544](tel:604.568.9544) | Mobile: [604.996.7738](tel:604.996.7738)
www.AgSafeBC.ca



If you no longer wish to receive communication about AgSafe from me by email please reply with "unsubscribe" in the subject line.

Knowledge and Technology Transfer **PROGRAM GUIDE**



Funding for the Knowledge and Technology Transfer program is provided by the governments of Canada and British Columbia through the Sustainable Canadian Agricultural Partnership, a federal-provincial-territorial initiative.

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Please review this Program Guide for information on eligibility, application timing, applicant evaluations, reimbursement process, and other important topics.

Program inquiries can be directed to Knowledge.Transfer@gov.bc.ca.

Knowledge and Technology Transfer Program application intake dates:

SPRING INTAKE

April 1 – April 30, 2023

Activities may take place between
May 20, 2023 – March 10, 2024

FALL INTAKE (*funding availability dependent*)

September 1 – September 30, 2023

Activities may take place between
October 21, 2023 – March 10, 2024

Program Objective

The objective of the KTTP is to increase the competitiveness, resiliency, and innovation of the British Columbia (B.C.) agriculture and food sector through facilitated knowledge and technology transfer.

The cost-shared reimbursement program is intended to strategically support B.C.'s producers and processors to innovate and adapt to changing environmental, production, and market conditions through practical, applied knowledge and skill development.

Priority may be given to topics covering the [Ministry of Agriculture and Food](#) ("the Province") strategic extension priorities as noted in the mandate letter such as, but are not limited to:

- Climate Action
- Food Security
- Regenerative Agriculture
- Labour
- Reconciliation & Declaration Act Implementation
- Technology
- Production and/or Processing
- Farm Business Management

The purpose of your activity in any of the above topics could include, but are not limited to:

- Production/Processing Adaptation
- Production/Processing Capacity
- Business/Economic Advancements
- Resource Management
- Sector Innovation
- Sector Competitiveness
- Sector Resilience
- Traceability (seafood/aquaculture organizations eligible)

Eligible applicants may apply under one of three streams dependent upon their Knowledge and Technology Transfer hosted activity and its objectives. (For a full description of each stream, please see Program Overview.)

Applicants receiving funding from other Ministry of Agriculture and Food programs will be scrutinized for synergies and overlap and adjudicated/adjusted accordingly.

	Stream one: Subject Matter Expert for Knowledge Development	Stream two: Hands on Learning for Skill & Knowledge Development	Stream three: Learning Focused on Regenerative Agriculture Practices
Eligible Activities	<ul style="list-style-type: none"> • Subject Matter Experts for activities such as: <ul style="list-style-type: none"> ○ Conferences ○ Events ○ AGMs ○ Community Gatherings¹ 	<ul style="list-style-type: none"> • Activities that support the development of skills and competencies such as: <ul style="list-style-type: none"> ○ Field Days/Research Trials ○ Farm Tours ○ Technology Training ○ Hands-on Workshops ○ Experiential Learning 	<ul style="list-style-type: none"> • Activities that support the development of skills and competencies such as: <ul style="list-style-type: none"> ○ Field Days/Research Trials ○ Farm Tours ○ Technology Training ○ Hands-on Workshops ○ Experiential Learning
Ineligible Activities	<ul style="list-style-type: none"> • Activities associated with seafood and/or aquaculture (with the exception of traceability program applications) • Activities where the knowledge subject does not specially address challenges or opportunities for farmers and/or food processors • Tuition subsidies 	<ul style="list-style-type: none"> • Activities associated with seafood and/or aquaculture (with the exception of traceability program applications) • Activities where the knowledge subject <ul style="list-style-type: none"> ○ does not specially address challenges or opportunities for farmers and/or food processors • Curriculum development • Tuition subsidies • Conferences • AGMs 	<ul style="list-style-type: none"> • Activities associated with seafood and/or aquaculture • Activities where the knowledge subject <ul style="list-style-type: none"> ○ does not specially address challenges or opportunities for farmers and/or food processors • Curriculum development • Tuition subsidies • Conferences • AGMs
Eligible Applicants	<ul style="list-style-type: none"> • Agriculture and food industry associations • Not for profits with the primary goal to support farmers and food processors • Municipalities and regional districts • Indigenous government, communities, economic development corporations and organizations 		
Ineligible Applicants	<ul style="list-style-type: none"> • Seafood and aquaculture associations or organizations (with the exception of traceability activities for Streams 1 & 2) • Individual farmers or food processors • Private training and educational institutions • Event management companies • Post-secondary research and/or educational institutions • K-12 educational institutions 		
Total Cost-Shared Amount Eligible ^{2,3}	Up to \$1,500 applicant must demonstrate cost-sharing contributions on eligible expenses through cash or in-kind donation	Up to \$7,500 applicant must demonstrate cost-sharing contributions on eligible expenses through cash or in-kind donation	Up to \$7,500 applicant must demonstrate cost-sharing contributions on eligible expenses through cash or in-kind donation

¹ Community Gathering is defined as a culturally appropriate and safe learning environment inclusive of Indigenous peoples.

² Eligible applicants are expected to provide a minimal cost-shared amount of 25% for eligible expenses only. The Province reserves the right to waive the cost-shared requirement for groups who may face barriers to the program including groups supporting or run by underserved populations. For more information, please contact Knowledge.Transfer@gov.bc.ca.

³ The maximum amount of funding approved for any project is under the sole discretion of the Province.

Program Overview

The KTCP invites eligible applicants to apply for program funding through a competitive application process. The application intake will take place twice a year with an intake in the spring and a second intake in the fall (funding availability dependent). Intake dates will be listed on the program webpage. All activities must be completed by March 10th of the fiscal year. The program is subject to funding availability. The Province reserves the right to reallocate funding between the three streams as necessary to support the most relevant and applicable activities.

Applications will undergo a merit-based evaluation. Applications must clearly demonstrate the proposed activities and how they will transfer knowledge and/or build the skills of B.C.'s agriculture and food sector to make them more competitive, resilient and/or innovative. Preference may be given to activities that support provincial priorities as well as creating inclusive activities for underrepresented and targeted groups such as, but not limited to, new entrants, women, gender-diverse people, Indigenous people, people with disabilities, and people of colour. Events must be open to the public.

The program is divided into three streams:

STREAM ONE – SUBJECT MATTER EXPERT ACTIVITIES

Objective

To increase the **knowledge** of the B.C. agriculture and food sector to increase their competitiveness, resilience, and innovation.

Funding Information

Up to \$1,500 per activity intended for Subject Matter Expert ⁴(SME) activities such as (but not limited to) industry expert presentations, conferences, community gatherings and annual general meetings.

Eligibility Information

APPLICANTS

Applicants must meet the applicant eligibility criteria as listed in the table on page five.

ACTIVITIES

Activities must show that practical, on the ground knowledge will be presented by the SME. The activity will aim to increase producer/processor industry knowledge, and/or present new options that could potentially increase productivity/efficiency/profit.

Your activity may incorporate a tradeshow to increase activity revenue as well as build awareness and showcase local businesses (costs for the tradeshow will not be covered).

If your activity has limited space available, one space must be reserved for a staff member from the Province to attend and/or setup a tradeshow booth.

COSTS

Eligible costs may include speaker fees, hotel and travel, activity marketing materials, cultural protocol costs, equipment rentals, administration, and project management costs (maximum 10% of funds eligible for reimbursement from KTCP can contribute to administration costs). For a full list of eligible and ineligible costs please refer to pages 15 and 16 of this guide.

⁴ A Subject Mater Expert is defined as a person with extensive knowledge in a specific subject including Indigenous knowledge holders.

STREAM TWO – HANDS ON LEARNING FOR SKILL AND KNOWLEDGE DEVELOPMENT ACTIVITIES

Objective

To increase the **skills and competencies** of the B.C. agriculture and food sector to increase their competitiveness, resilience, and innovation.

Funding Information

Up to \$7,500 per activity intended for hands-on learning activities such as (but not limited to) field days, community farm tours and short courses.

Eligibility Information

APPLICANTS

Applicants must meet the applicant eligibility criteria as listed in the table on page five.

ACTIVITIES

To be eligible for this funding stream, your hands-on learning activity must provide practical experience that increases the skills and competencies of producers and processors to present new options that could potentially increase productivity/efficiency/profit.

You will work with a staff member from the Province to support you in your application for this stream. If you do not have a staff supporter, please contact the program at Knowledge.Transfer@gov.bc.ca.

If your activity has limited space available, one space must be reserved for a staff member from the Province to attend and/or setup a tradeshow booth.

Your application must clearly show what outcomes you intend to achieve (what knowledge, skills and where possible behaviour, participants will be developing and/or changing) and how you will measure success in these outcomes.

COSTS

Eligible costs may include speaker fees, hotel and travel, activity marketing materials, cultural protocol costs, equipment rentals, administration, and project management costs (maximum 10% of funds eligible for reimbursement from KTCP can contribute to administration costs). For a full list of eligible and ineligible costs please refer to pages 15 and 16 of this guide.

Objective

To increase the **skills and competencies** of the B.C. agriculture and food sector regarding Regenerative Agricultural Practices. The activity should aim to increase participants knowledge regarding indicators and outcomes associated with healthy agroecosystems including biodiversity, ecological balance, soil health, and water balance to continuously improve their farming ecosystem.

Funding Information

Up to \$7,500 per activity intended for hands-on learning activities such as (but not limited to) field days, community farm tours and short courses.

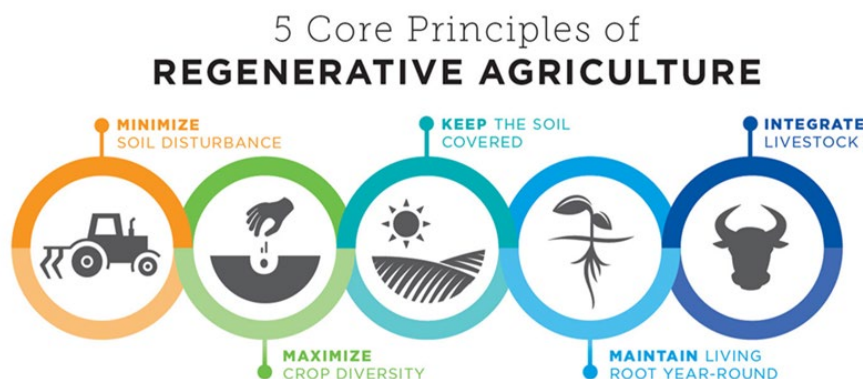
Eligibility Information

APPLICANTS

Applicants must meet the applicant eligibility criteria as listed in the table on page five.

ACTIVITIES

To be eligible for this funding stream, your hands-on learning activity must provide practical experience that increases the skills and competencies of producers and processors to present new options that could potentially increase productivity/efficiency/profit. Activities in this stream must show a direct tie to a regenerative agriculture practice(s) as related to the regenerative agriculture principles below.



You will work with a staff member from the Province to support you in your application for this stream. If you do not have a staff supporter, please contact the program at Knowledge.Transfer@gov.bc.ca.

If your activity has limited space available, one space must be reserved for a staff member from the Province to attend and/or setup a tradeshow booth.

Your application must clearly show what outcomes you intend to achieve (what knowledge, skills and where possible behaviour, participants will be developing and/or changing) and how you will measure success in these outcomes.

COSTS

Eligible costs may include speaker fees, hotel and travel, activity marketing materials, cultural protocol costs, equipment rentals, administration, and project management costs (maximum 10% of funds eligible)

for reimbursement from KTCP can contribute to administration costs). For a full list of eligible and ineligible costs please refer to pages 15 and 16 of this guide.

EXAMPLES OF REGENERATIVE PRACTICES

Regenerative Practices	Examples	Description
Agroforestry	<ul style="list-style-type: none"> • Windbreak • Alley cropping • Hedge rows 	Integration of suitable woody perennials into an agricultural landscape. Agroforestry practices refers to specific and recognized applications of agroforestry.
Animal integration into cropping system	<ul style="list-style-type: none"> • Introduce animal grazing/tillage • Silvopasture 	Integrating grazing livestock into green manure, cover crops or in silviculture setting.
Biochar		Charcoal produced from biomass used as a soil amendment
Conservation tillage	<ul style="list-style-type: none"> • Reduced tillage • No-till practices • Strip tillage 	Limiting tillage practice during seed planting and crop cultivation can increase soil organic carbon and improve soil structure, leading to potential carbon sequestration and improved soil health, soil structure and biodiversity.
Cover cropping	<ul style="list-style-type: none"> • Green manures • Winter cover crops 	A cover crop is any plant species that is used in a farming system to improve or protect soil and provide a wide range of agronomic and environmental benefits.
Farmscaping	<ul style="list-style-type: none"> • Protection of riparian areas from livestock grazing/cropping 	Use of specific plants and landscape features to promote populations of beneficial organisms in agricultural systems.
Increasing plant diversity	<ul style="list-style-type: none"> • Crop rotation • Polyculture 	Rotating annual crops or companion planning to improve soils health, soil structure and biodiversity.
Integrated Pest Management	<ul style="list-style-type: none"> • Prioritize cultural, physical, behavioural and biological control • Chemical control as last resort, prioritizing low-impact products • Trapping and monitoring 	Reduce pesticide application by using other pest management strategies to improve biodiversity on farms.
Managed grazing		The entire pasture is grazed uniformly to an appropriate degree within predetermined time frame, then the pasture is allowed to recover.
Mulching	<ul style="list-style-type: none"> • Side delivery mulching mower in cherry orchards 	Mulch used beneath perennial crops to enhance soil conditions and water use efficiency.
Organic matter recycling	<ul style="list-style-type: none"> • Compost • Bio-solids • Manure 	Recycling various organic materials such as compost and manures can increase soil organic matter to improve overall soil health and sequester some carbon.
Organic production	<ul style="list-style-type: none"> • Relies on ecological processes, biodiversity, and cycles adapted to local conditions • Avoids inputs with adverse effects • Organic pesticides • Organic fertilizers 	Organic agriculture combines tradition, innovation, and science in a production system that seeks continuous improvement and sustains the health of soils, ecosystems, and people. Organic includes a set of codified practices that are third party verified and provides a market advantage. Organic Standards are reviewed and regularly updated and describe the approved practices and include a set of approved materials.
Set-asides	<ul style="list-style-type: none"> • Fallow fields • Grassland set-asides 	Farmland that is taken out of production and set-aside for longer than a season to improve soil conditions or provide other ecosystem services.

Application Process

1. Submit your program application and accompanying documents. For support on preparing your activities and your application, see the Best Practices for Knowledge Transfer section below. Applications are submitted through an online application available on the [program webpage](#). The application requires the following information:

Stream One: Subject Matter Expert	Stream Two: Hands-on Learning	Stream Three: Regenerative Agriculture
<ul style="list-style-type: none"> • Applicant name and contact information • Activity name, date, and location • Commodity of subject matter area • Subject Matter Expert name and contact information • Activity budget breakdown including cash and in-kind contributions 	<ul style="list-style-type: none"> • Applicant name and contact information • Activity name, date, and location • Commodity of subject matter area • Description of project objectives (what change do you want to see) • Description of project activities (what will you do to see that change) • Activity budget breakdown including cash and in-kind contributions 	<ul style="list-style-type: none"> • Applicant name and contact information • Activity name, date, and location • Commodity of subject matter area • Description of project objectives (what change do you want to see) • Description of project activities (what will you do to see that change) • Activity budget breakdown including cash and in-kind contributions

Please note that late applications will not be accepted. The Province reserves the right to re-open or extend the program eligibility dates as necessary. Eligible project expenses will only be recognized once a signed agreement is in place upon project approval. Any purchases made prior to an agreement in place will not be reimbursed. Applications will undergo a merit-based evaluation. Due to the competitive nature of the program, not all applications will be funded. To understand the application evaluation criteria, see below. Application review will take a minimum of two weeks from the date of intake closure. All applicants will be notified, regardless of outcome.

2. Approved applicants will receive a letter confirming the approval of their application and will be required to submit a project confirmation acknowledgement.
3. Coordinate and manage your activities! Ensure to keep track of your program participants and your activity evaluation to understand if you achieved your objectives.
4. Submit your program reimbursement forms along with your program evaluation documentation. Reimbursements forms must include:
 - General ledger with detailed activity expenses including in-kind and cash contributions (a template will be provided with your approval package)
 - Copies of receipts for project activities (all receipts must be kept for seven years as there is the chance you may be audited).
 - Activity evaluation

**Reimbursement documentation must be provided
within 30 days of activity.
All reimbursement requests must be received by March 10th, 2024
Late submissions will not be accepted.**

Application information can be found at the Ministry of Agriculture and Food [Knowledge and Technology Transfer Program website](#).

Examples of Proof of Payment

- Copy of the cancelled cheque
- Invoice showing a 'zero' balance owing
- Receipt
- Copy of the general ledger showing payment
- Copy of a money order or bank draft
- Copy of the cheque written and a printout of your bank statement showing it has been processed
- Copy of the credit card transaction (either the actual slip or a printout of the credit card statement)

Cash and In-Kind Contributions

An in-kind contribution is defined as a non-cash contribution that is provided by your business to assist with the completion of the project. An example of an in-kind contribution is staff time for the development and management of activities. Cash and in-kind contributions will be required to show evidence of funding sources. Applicants will be required to provide evidence of both cash and any in-kind contributions at the completion of the activities.

Honorariums

An honorarium is defined as a payment given for professional services that are rendered nominally without charge. Applicants will be required to provide evidence of Honorarium payments at the completion of the activities. Honorariums must be noted on the general ledger.

Indigenous Applicants

The Province is committed to supporting the success of Indigenous Peoples in the agriculture and food sector. We understand that Indigenous organizations and associations may have distinct characteristics reflective of regulatory, operational, cultural, and other factors impacting their ability to access this program. We aim for flexibility in our program delivery to reduce barriers and ensure the accessibility of our programs. If you are interested in applying to the program and have questions about the application process or the eligibility criteria, please contact program staff at Knowledge.Transfer@gov.bc.ca.

Application Evaluation

- 1) A staff supporter is required for all applications, if you do not have one, one will be assigned, and they will work with you to assist application completion. Please contact Knowledge.Transfer@gov.bc.ca.
- 2) Your application will undergo a merit-based evaluation and priority may be given to organizations/groups that have not received funding from the Province in the previous year.
- 3) Application review could take a minimum of two weeks from the date of intake closure. All applicants will be notified, regardless of outcome.
- 4) All activities must be completed during the fiscal year.
- 5) Approved applicants will be required to submit activity reporting and evaluation information post-activity.

Unsuccessful Applications

Organizations that are not successful for the KTCP are encouraged to review other opportunities at the [Agriculture and Agri-Food Canada](#) website, the [Ministry of Agriculture and Food](#) website, or contact Knowledge.Transfer@gov.bc.ca.

Unsuccessful applications may be referred to other program areas where appropriate.

Best Practices for Knowledge and Technology Transfer Activities

Planning for Inclusive Activities

The Province supports inclusiveness and increased representation of underrepresented groups. We encourage applicants to the Knowledge and Technology Transfer Program (KTP) to assess their proposed activities to increase the inclusiveness of their activities.

When planning your KTP activity, it is important to think about opportunities to make your activity more inclusive to the agriculture and food community. To understand if your activities are inclusive of the intersectionality of the sector⁵, consider analysing the following:

- What **assumptions** are you making?
 - Are you making assumptions about who your audience is?
 - What social factors, norms, or stereotypes are informing your assumptions?
- Who could be **left behind**?
 - Are generalizations being made that could lead to various groups or genders not being able to attend or participate in the activities?
- Who did you **consult**?
 - Did you consult those who could participate in the activities?
 - Were consultations made with those who have historically been left behind? Was voice given to those who are often underrepresented?
- What **data** are you using for your Knowledge Transfer activity?
 - Does your data consider various intersections and considerations such as gender, age, ethnicity, Indigeneity?
 - Does your presentation or information reflect social factors, norms, and roles?
- How are you ensuring **equality of outcomes**?
 - Are equity measures being used to assess your activities?
 - Are those measures taking intersectional factors into consideration?

Some examples of supporting inclusiveness include, but are not limited to:

- Coordinating with childcare institutions to provide access to childcare for parents who may not be able to access care otherwise.
- Providing language translation services. Consider the language in which your target audience prefers as the method of communication. Translation services could include translated materials or an active interpreter on site.
- Increasing the accessibility of an activity by ensuring individuals with diverse abilities can attend. This may include a sign language interpreter, ensuring marketing or resource materials are accessible, ensuring physical activities have flexible formats.

These are just a few examples of thinking about your activity through the lens of your participant.

⁵ The B.C. Government has committed to a phased implementation plan of Gender Based Analysis+ (GBA+). British Columbians are not homogenous. Although gender is usually conceptualized as a binary (girl/woman and boy/man), there is considerable diversity in how individuals and groups understand, experience, and express gender. The “plus” in GBA+ acknowledges that GBA goes beyond biological (sex) and socio-cultural (gender) differences. We all have multiple identity factors that intersect to make us who we are. In addition to gender, GBA+ also considers many other identity factors, such as: Indigeneity, religion, sexual orientation, race, age, language, socio-economic status, mental and physical ability, etc.

Resources

<https://www.canada.ca/en/immigration-refugees-citizenship/corporate/publications-manuals/departmental-plan-2020-2021/gender-based-analysis-plus.html>

[Guide-GBAandInclusive-Open-Government.pdf \(opengovpartnership.org\)](#)

[Gender Equity in B.C. - Province of British Columbia \(gov.bc.ca\)](#)

<https://www.resiliencebc.ca>

Adult Learning

The process of learning and processing knowledge changes from children to adults. The Province would like to see funded activities incorporate more adult learning principles and techniques to increase the activity's ability to be successful in transferring knowledge to attendees. In September, 2020 a framework was developed "Supporting Informal Farmer to Farmer Learning: A Framework for Organizations and Farmer Communities in British Columbia" (the Framework). The Framework identifies best practices that supports farmer learning through:

- Supporting Connections among Farmers,
- Promoting High Quality Information,
- Creating Equitable and Inclusive Learning Opportunities,
- Addressing Organizational Capacity.

The Framework is augmented by recommended assessment questions to inform qualitative and quantitative data using strategic learning and developmental evaluation to assess their success in supporting informal farmer to farmer learning.

The Framework is available on the Knowledge and Technology Transfer web page and will also be included in successful applicant approval packages.

The Province encourages activity organizers to discuss Adult Learning with their speaker(s)/presenter(s) and to work with their staff supporter.

Additional topics to consider when planning for your event:

Activity structure

Seated attendance does not always lead to the best learning. The learning environment should be adapted to increase attendee comfortability. Field days, demonstrations and tours tend to have better results for information uptake than speaker activities.

What is the question being asked?

Presentations where speakers address a question rather than a statement yield better results in the transfer of knowledge.

Information presented

Is the speaker/presenter conveying relatable and relative knowledge? if not, the attendees will be less likely to gain any value from the presentation.

Will there be time for attendees to share real experiences?

The ability for attendees to share knowledge and wisdom within the room or within smaller breakout rooms will help increase participation and information uptake.

Eligible Activity Costs

Eligible Costs

1. Subject Matter Expert (SME)/ Facilitator Fee – the fee that an SME will charge your organization to speak or present at your activity. To be eligible for reimbursement through this program, the organization must provide a paid invoice to the Province from the SME as supporting documentation. Costs associated with external contractors utilized to organize and/or facilitate the event are eligible at the amount invoiced to the applicant.
2. Cultural protocol related costs including gifts and honorariums.
3. SME/ Facilitator Travel Costs – the costs associated with the SMEs travel to and from the activity. These costs must be supported by receipts and/or travel claim documentation such as vehicle mileage records and meal per diems if applicable. Note: the maximum mileage rate that may be reimbursed by the Province is \$0.57/km. If a mileage rate is chosen as the reimbursement method, fuel costs are ineligible as the mileage rate includes this cost. [Please see BC Gov Policy for additional per diem and mileage information.](#) Costs associated with external contractors utilized to organize and/or facilitate the event are eligible at the amount invoiced to the applicant.
4. SME/ Facilitator Accommodation – the costs associated with the SME lodging/ accommodation while participating in the activity. Note: it is expected that organizations will ensure that SMEs select the most cost-effective accommodations that meet business requirements, considering the basic room cost and any supplementary costs (e.g. internet access, parking, etc.). To be eligible for reimbursement, these costs must be supported by receipts.
5. Facility and Equipment, Transportation Rental – the costs associated with a facility, equipment, and/or transportation necessary to deliver the KTCP activity. Note: if the activity includes other activities and/or speakers that are not supported through this program, these costs should be appropriately pro-rated. To be eligible for reimbursement, these costs must be supported by receipts or paid invoices.
6. Advertising and Communications (including handout materials) – the costs associated with promoting the KTCP activity and providing in-person activity participants with materials related to the SME(s) and topic. Note: if the activity includes other activities and/or speakers that are not supported through this program, these costs should be appropriately pro-rated. To be eligible for reimbursement, these costs must be supported by receipts.
7. Recipient Administration Costs – the costs that your organization incurs to facilitate the KTCP activity. Costs may include project management costs, bookkeeping costs, and/or employee wages^a. Note: if the activity includes other activities and/or speakers that are not supported through this program, these costs should be appropriately pro-rated. To be eligible for reimbursement, these costs must be supported by receipts, paid invoices and/or payroll records. **These costs must not exceed 10% of the total amount eligible for reimbursement from the KTCP.**
 - a. Staff time and/or volunteer time will be considered an administrative cost and to be covered within the nominal 10% of funds eligible for reimbursement.

Ineligible Costs

- Entertainment costs including food and beverage for activity participants⁶
- Costs associated with fundraising activities
- Canada Revenue Agency or payroll penalties
- Parking tickets
- Fines or penalties
- Depreciation on fixed assets
- Board membership fees
- Tuition subsidies
- Curriculum development
- Conference subsidies or paper submissions
- Purchase of motor vehicles
- Purchase of any illegal substances
- Staff mentor and/or coaching costs
- Purchase of alcoholic beverages or cannabis under any circumstances
- Unreasonable gifts or unreasonable payments for recognition
- Legal fees and court awards for inappropriate dismissal or other inappropriate/illegal activity
- Membership fees for private clubs, etc. (golf clubs, gyms) unless part of existing (non-monetary) employment benefits package
- Capital costs for the construction of a building (other than minor repairs or renovations) or the purchase of land or buildings

⁶ Exceptions will be made for activities in which food and/or gifts are culturally appropriate.

General Terms and Conditions

AUTHORITY

The Province shall have the authority to deny an application if there is evidence of misrepresentation of pertinent information. The Province has the sole discretion to determine eligibility, costs, establish values and to approve or limit payments.

LIMITS ON FUNDING

Any payment to an applicant is subject to the Financial Administration Act, RSBC 1996, c. 138, which makes that payment subject to an appropriation being available in the fiscal year of the Province during which a payment may be made.

The Province makes no representations, commitments or guarantees with respect to the timing, number or value of any payments that may be provided to an applicant. The Province does not guarantee that by applying, an applicant will receive any or all the funding requested from the Province even where all eligibility criteria are met.

LEGISLATION

All projects must abide by all applicable federal, provincial, and local government laws and regulations, including but not limited to, Federal and Provincial environmental and land use legislation, and zoning bylaws.

AUTHORIZED SIGNATORIES

Designates are not permitted to sign the program application or other program documentation on behalf of an individual unless they are an attorney under a duly authorized power of attorney.

In the case of non-individual applicants, the application form and other program documentation must be signed by a properly authorized person with signing authority on behalf of the entity. If the person who signs is not properly authorized to do so, that person will be deemed to have submitted the application in their personal capacity and will be responsible for all amounts paid to them or for any overpayments owed by them under this program. Proof of authorization must be submitted upon request.

TERMINATION OF THE PROGRAM

The program may be terminated or amended by the Province at any time, without prior notice.

VERIFICATIONS AND DECLARATIONS

Program applicants must supply all documentation or information required to verify and administer the program, upon request. This continues in force indefinitely, even after the program ends or is terminated.

COLLECTION AND USE OF PERSONAL INFORMATION

Any personal information collected by the Government of B.C. in relation to this program is for the purposes of administering the program, as well as for the administration, evaluation and development of Ministry of Agriculture and Food programs, and to advise you about programs and services available through the Province. It is collected under the authority of s. 26(c) and s. 27(1)(a)(i)

of the Freedom of Information and Protection of Privacy Act, RSBC 1996, c. 165. Further information about the collection or use of this information may be obtained from Brent Barclay, Director, Regional Development Unit, B.C. Ministry of Agriculture and Food, P: 1-888-221-7141.

WAIVER OF LIABILITY

Under no circumstances will the Governments of Canada and British Columbia, or their officers, servants or agents, be liable to any applicant or participant in the program (or to their heirs, administrators or assigns) for any direct, indirect, special, incidental, consequential, or other damages arising out of any application to or participation in the program or arising from any advice, operation or any other activity related to the program, including, without limitation, any lost profits, business interruption, or loss of programs or information, even if the Governments of Canada and British Columbia have been specifically advised of the possibility of such damages.

OVERPAYMENTS AND REFUNDS

If it is determined by the Province that the provision of funding to an applicant under the program was inconsistent with these terms and conditions, it is an overpayment. In that case, the Province may require the person to repay some or all the overpayment. Until it is repaid, the amount of the overpayment is a debt owing by the applicant to the Province. An overpayment may result where an applicant:

- is not eligible to participate in the program,
- claims costs that are not eligible,
- is overpaid by the program,
- has not complied with the terms and conditions of the program, or
- provides false or misleading information in the program application or to the Province.

FALSE OR MISLEADING INFORMATION

The Applicant agrees to refund any overpayments received from the program back to the Province within 30 days of notice being provided to them by the Province. The applicant's failure to refund such payment by that deadline may result in the debt for that amount being set off against money owed by the Province to the Eligible Applicant. Interest charges for unpaid amounts will be compounded monthly and will be added to any debt not repaid by the deadline.

Applicants who provide false or misleading information to the Province related to the program forego all program funding and are liable to repay all program funding they have received to the Province.

DEBTS TO GOVERNMENT OR THIRD PARTIES

The Province has the right to deduct from any payments to an eligible applicant under the program any amount due and owing by the applicant to the Province.

Opinions expressed in this document are those of the author and not necessarily those of the Governments of Canada and British Columbia. The Governments of Canada and British Columbia, and their directors, agents, employees, or contractors will not be liable for any claims, damages, or losses of any kind whatsoever arising out of the use of, or reliance upon, this information.

Enhanced Biosecurity “Red”

Revised June 2023

These measures are in addition to your “Green” and “Yellow” biosecurity protocols¹ and should be implemented on farms in a region where a disease or other threat is suspected or present.

Controlled Access Zone (CAZ)

- Inform all family, friends, staff, service personnel, and allied trades of your enhanced biosecurity measures
- Keep your CAZ barrier locked at all times
- Limit visits to only essential visitors. They must make an appointment and they must follow individual farm’s biosecurity requirements. Where ever possible, meet off the farm.
- Implement your vehicle wash station at the entrance to your CAZ
 - Remove all organic debris with pressurized water
 - Disinfect tires, wheel wells, and under-carriages of vehicles
 - Disinfect the floor mats, pedals, steering wheel, and door handles of the interior of the vehicle with disinfecting wipes or a small spray bottle and paper towel
- Make sure garbage bins (dumpsters) are outside of the CAZ and reduce pick-ups as much as possible

Restricted Access Zone (RAZ)

- Keep all exterior barn doors locked at all times when not occupied by personnel
- When entering the RAZ change into barn specific coveralls and RAZ specific boots as well as Personal Protective Equipment (PPE) as per WorkSafe BC requirements
- When exiting the RAZ leave all biosecurity gear on the RAZ side of the CAZ/RAZ demarcation
- Wash and or sanitize your hands before entering or exiting the RAZ
- Shower before and after completing your daily barn chores
- Restrict contact between commercial poultry and wild birds & wild bird droppings

Conducting Business

- Whenever possible conduct all activities through non-contact methods such as telephone, email, or fax
- Ensure proper biosecurity protocols are implemented while attending and returning from any common public gatherings.

¹ These are not all of the BC Biosecurity Program requirements; please refer to your producer manual for more information. Note if your commodities On-Farm Food Safety Program requires more stringent biosecurity measures please follow them instead. The measures above are minimum requirements.

BCBHEC PRESENTS

**SALMONELLA
ENTERITIDIS
WEBINAR**

NOVEMBER 8, 2023

2:00 PM PST

Register before
November 7th @ 4:00pm
via email to
kaitlyn@bcbhec.com



Veterinarian Charles Hofacre,
President of the Southern
Poultry Research Group, will
be speaking on proactive ways
to keep *Salmonella Enteritidis*
out of barns.